

The 14th Annual Student Meeting of the Consortium of Universities in Hachioji

- Call for oral presentation in English -

Date	Dec. 3 rd -4 th Timetable will be released on Nov. 10 th .
Venue	Hachioji city college community center * Hachioji Square Building in front of JR Hachioji station

Registration & submission essential guide

Eligible students

Students of a member institution of the Consortium of Universities in Hachioji

International students of a member institution of the Consortium of Universities in Hachioji

Students who want to give a presentation in English

* For example, Japanese students planning to give a presentation at an international annual meetings

Presentation requirements

The representative instructor of your laboratory has to approve you for giving a presentation in the meeting.

Important Dates

Registration & submission period	Oct. 3 rd -19 th
Notification of the acceptance	Nov. 10 th
Release day of the abstract	Dec. 3 rd

Presentation details

Recruitment topics

Please select from below.

- ① Biochemistry and Biotechnology
- ② Social issues and sustainability

Presentation style

Oral presentation

* 10 min. for presentation, 3 min. for FAQ

* All presenters are required to ask questions or give comments on a designated presentation.

Presentation language

English

Manuscript format

Form 1 for abstract(2 pages in A4 size)

• File format for the online registration FORM 1 (MS-word format)

• File format for submission PDF format

* Please convert the extension of the abstract file from doc to pdf.

Form 2 for program

• File format for the check FORM 2 (MS-word format)

• Abstract(brief) types * Please see “形式1”, “形式2” and “形式3” in the page 12-13 of the Japanese version of the application requirements

Format 1 Text only.

Format 2 Figure or Table is displayed in a size of about 1/3 on the right side of the text.

Format 3 Figure or Table is displayed in the size of about 1/3 below the text.

Title

Follow FORM 1

Text

Format 1 Up to 700 characters.

Format 2 Up to 500 characters.

Format 3 Up to 500 characters.

***Text Tag (HTML Tag)**

New paragraph	Add to the end of sentence
Bold	Enclose the words with and
<i>Italic</i>	Enclose the words with <i> and </i>
Superscript	Enclose the words with ^{and}
Subscript	Enclose the words with _{and}

Figure & Table	Style1	Not applicable
	Style2	File type : jpeg Size : height 225px × width 250px
	Style3	File type : jpeg Size : height 110px × width 774px

Attention

- Make sure the items in the FORM 1 and FORM 2 are identical.
- The items of FORM 2 should be the same as FORM 1.

Registration & submission

URL for the registration & submission

<https://gakuen-hachioji.jp/main-business/presentation/>

*Please fill in the FORM 2 in advance, then copy & paste the all contents to the registration & submission web form.

*After registration & submission web form, we will inform you all in Japanese. We kindly ask for your understanding.

Inquiries

e-mail: entry_1@gakuen-hachioji.jp

(Office of the Consortium of Universities in Hachioji)