

The 13th Annual Student Meeting of the Consortium of Universities in Hachioji

- Call for oral presentation in English -

Date	Dec. 4 th -5 th Time table will be released on Nov. 10 th .
Venue	Hachioji city college community center * Hachioji Square Building in front of JR Hachioji station The presentation in English has changed to an online.

Registration & submission essential guide

Eligible students

Students of a member institution of the Consortium of Universities in Hachioji
International students of a member institution of the Consortium of Universities in Hachioji
Students who want to give a presentation in English
* For example, Japanese students planning to give a presentation at an international annual meetings

Presentation requirements

The representative instructor of your laboratory has to approve you for giving a presentation in the meeting.

Important Dates

Registration & submission period	Oct. 1 st -19 th
Notification of the acceptance	Nov. 10 th
Release day of the abstract	Dec. 4 th

Presentation details

Recruitment topics	Biochemistry & Biotechnology
Presentation style	Oral presentation
	*10 min. for presentation, 3 min. for FAQ
	* All presenters are required to ask questions or give comments on a designated presentation.

Presentation language English

Manuscript format

Form 1 for abstract(2 pages in A4 size)

· File format for the online registration FORM 1 (MS-word format)

· File format for submission PDF format

*Please convert the extension of the abstract file from doc to pdf.

Form 2 for program

· File format for the check FORM 2 (MS-word format)

· Abstract(brief) types * Please see “形式1”，“形式2” and “形式3” in the page 6-7 of the Japanese version of the application requirements

Format 1 Text only.

Format 2 Figure or Table is displayed in a size of about 1/3 on the right side of the text.

Format 3 Figure or Table is displayed in the size of about 1/3 below the text.

Title Follow FORM 1

Text Format 1 Each line should be less than 48 characters, and no more than 9 lines

Format 2 Each line should be less than 32 characters, and no more than 9 lines

Format 3 Each line should be less than 48 characters, and no more than 5 lines

*Text Tag (HTML Tag)

New paragraph	Add to the end of sentence
Bold	Enclose the words with and
<i>Italic</i>	Enclose the words with <i> and </i>
Superscript	Enclose the words with ^{and}
Subscript	Enclose the words with _{and}

Figure & Table	Style1	Not applicable
	Style2	File type : jpeg
		Size : height 225px × width 250px
	Style3	File type : jpeg
		Size : height 110px × width 774px

Attention

- Make sure the items in the FORM 1 and FORM 2 are identical.
- The items of FORM 2 should be the same as FORM 1.

Registration & submission

URL for the registration & submission

https://gakuen-hachioji.jp/presentation_entry_form_english/

*Please fill in the FORM 2 in advance, then copy & paste the all contents to the registration & submission web form.

Inquiries

e-mail: entry_1@gakuen-hachioji.jp

(Office of the Consortium of Universities in Hachioji)